

## PAYMENT METHODS

**Money order or check:** Payable to **PRASFAA**.

- It is important to specify the name of the institution or company and the name of the partner to whom the payment will be awarded. *\*\*Any check returned once has a surcharge of \$15.00, twice has a surcharge of \$30.00. \*\**

**PayPal\*:** To issue the payment go to <https://www.paypal.com/signin>

- Search: [prasfaapr@gmail.com](mailto:prasfaapr@gmail.com) PRASFAA

**ACH\*:** Electronic transfer of funds between banks and credit unions. To complete the authorization form for electronic payment access:

[https://70c1d4d8-4619-42d4-b4e3-c014373de9c6.usrfiles.com/ugd/84aff4\\_84243575c2444de6938ab4e4270e0a01.pdf](https://70c1d4d8-4619-42d4-b4e3-c014373de9c6.usrfiles.com/ugd/84aff4_84243575c2444de6938ab4e4270e0a01.pdf)

After issuing the payment, **you must** submit the following information for the correct fee allocation.

- Partner Name
- Name of institution or company
- Evidence of payment
- Registration number

Information should be emailed to PRASFAA's treasurer Mr. Marcos de Jesús Rosado| [marcos.dejesus@upr.edu](mailto:marcos.dejesus@upr.edu)

It is essential that you check the installment payment deadline, to avoid the additional late payment charges. It will be applied according to the event or activity for which the member has registered.